HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) National Provider Identifier (NPI) Update:

Registering Your NPI Number(s) with Denti-Cal

The following are Denti-Cal provider scenarios to assist you in determining the appropriate NPI registration needs for each of your Denti-Cal provider numbers.

Sole Proprietors

Sole Proprietors can only receive one NPI (Entity Type 1) from NPPES, even if a provider has multiple service office locations. The single Type 1 NPI will replace both the billing (example: B12345-01) and rendering (example: D12345) Denti-Cal provider numbers.

When Registering with Denti-Cal

For providers who register through the Denti-Cal NPI Web Collection process, you will need separate log-in sessions when registering the NPI for each Denti-Cal billing and rendering provider number. For example, if you have a billing number (B12345-01) and a rendering number (D12345), then two log-in sessions are needed: one log-in session to register the NPI for the billing number, and a separate log-in session to register NPI for the rendering number.

For providers who register by submitting a hardcopy Denti-Cal NPI Registration form, you will need to send in separate registration forms for each Denti-Cal provider number. Using the example above, you would need to fill out one NPI registration form for the billing provider number (B12345-01) and another NPI Registration Form for the rendering provider number (D12345). In both cases, the same NPI would be registered for both B12345-01 and D12345.

Corporations/Group Practices

Corporations/Group Practices are eligible for Entity Type 2 NPIs. Corporations/Group Practices with multiple service office locations may also receive "subpart" NPIs. When providers request subpart NPIs, each service office location will receive its own, separate NPI. The NPIs will replace all billing Denti-Cal provider numbers (example: B12345-01, B12345-02, B12345-03, etc.).

However, there are many Corporations/Group Practices which are owned by providers who also render services to beneficiaries. Such providers are to receive 2 NPIs: an Entity Type 1 for the provider as an individual (D12345), and an Entity Type 2 (or subparts) for the practice (B12345-01, etc.).

All Corporations/Group Practices should also make sure that all of their rendering providers obtain NPIs and register them with Denti-Cal.

When Registering with Denti-Cal

For providers who register through the Denti-Cal NPI Web Collection process, you will need separate log-in sessions when registering the NPI for <u>each</u> Denti-Cal billing and rendering provider number. For example, if you have a billing number (B12345-01) and a rendering number (D12345), then two log-in sessions are needed: one log-in session to register the NPI for the billing number, and a separate log-in session to register NPI for the rendering number.

For providers who register by submitting a hardcopy Denti-Cal NPI Registration form, you will need to send in <u>separate</u> registration forms for each Denti-Cal provider number. Using the example above, you would need to fill out one NPI registration form for the billing provider number (B12345-01) and another NPI Registration Form for the rendering provider number (D12345).

<u>Don't Forget</u>!

Once you have received your NPIs, you must share your NPIs with any entities that need them for billing purposes (clearinghouses, and/or billing intermediaries). Failure to do so may result in claims processing and payment errors.

<u>Still Confused</u>?

Not sure what an NPI is and how you can get it, share it, and use it? More information and education on the NPI can be found at the Centers for Medicare & Medicaid Services (CMS) NPI page on the CMS Web site: www.cms.hhs.gov/NationalProvIdentStand. Providers can apply for an NPI online at https://nppes.cms.hhs.gov or can call the NPI enumerator to request a paper application at (800) 465-3203 or (800) 692-2326 (TTY).

For questions regarding any of the above, please contact Denti-Cal toll-free at (800) 423-0507.